



SENATE MINUTES

MONDAY, APRIL 29, 2019

10:00 AM, BOARDROOM (D2315)

Dr. Gillian Siddall, Chair	Louise St. Pierre
Kevin Bird, Secretary-of-Senate	Mark Igloliorte
Dr. Trish Kelly	Dr. Ruth Beer
Julie Andreyev	Jorma Kujala
Hélène Day Fraser	Steven Lam
Keith Doyle	Kyla Mallett
Heather Fitzgerald	Celeste Martin
Cybele Creery	Suzanne Rackover
Amy Lee	Sanya Arora
Roan (Lemon) Reimer	Danielle Zandvliet

Regrets: Geoff Plant, Shauna Bryan, Bonne Zabolotney, Dr. Cissie Fu, Selina Huang

Guests: Michael Clifford, Philippa Mennell, Alla Gadassik, Justin Langlois

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Chair of Senate, Dr. Gillian Siddall, called the meeting to order at 10:10 am.
2. **Motion:** That Senate approve the April 29, 2019 Senate Agenda as circulated.
Moved / Seconded. **Carried.**
3. **Motion:** That Senate approve the March 11, 2019 Senate Minutes as circulated.
Moved / Seconded. **Carried.**
4. Farewell to outgoing student Senate members, Roan Lemon Reimer and Amy Lee.
The Chair thanked them for their service.

II. NEW BUSINESS

1. **Motion:** That Senate approve the candidates as presented to the Senate of Emily Carr University for the conferral of their respective jointly credentialed (UBC, SFU, BCIT & ECU) Master of Digital Media Degrees following successful completion of all required coursework.
Moved / Seconded.
List of candidates was circulated for review.
Carried.

2. **Motion:** That Senate approve the candidates as presented for the conferral of their respective Emily Carr University degrees following successful completion of all required coursework.

Moved / Seconded.

List of candidates was circulated for review. A member pointed out that names listed at numbers 42 and 43 were duplicates.

Amended Motion: That Senate approve the candidates as presented, with a correction to the duplication of names listed at 42 and 43, for the conferral of their respective Emily Carr University degrees following successful completion of all required coursework.

Moved / Seconded.

Carried.

3. CPR Committee Report – CPR Committee Chair, Dr. Trish Kelly presented new course and course change proposals as recommended by CPR (see Course Change Proposal Forms and New Course Proposal Form included with agenda package). These included updates to course titles, descriptions and learning objectives to bring in alignment with changes that were made to the NMSA program, as well as the shift to 120-credit degree requirements.

- i) **Motion:** That Senate approve the course change proposals for the following courses as presented:

MHIS 205 Film + Media Aesthetics

MHIS 206 Film + Media Culture

MHIS 207 Interactive Media Cultures

MHIS 327 Studies in Animation History

MHIS 429 Topics in Film + Media Theory

Moved / Seconded.

Carried.

- ii) **Motion:** That Senate approve the following new course proposal as presented:

MHIS 4XX Topics in Global Media

Moved / Seconded.

Carried.

- iii) **Motion:** That Senate approve the following course change proposal as presented:

WRTG 200 Creative Writing

Moved / Seconded.

Carried.

- iv) **Motion:** That Senate approve the course change proposals for the following courses as presented:

NMSA 204 Sound + Vision Interactions

NMSA 304 VISION!

Moved / Seconded.

Carried.

The Chair of CPR thanked the Committee for their hard work bringing clarity to curricular changes throughout the year.

4. APP Committee Report – APP Committee Chair, Kevin Bird reported that the Course Outlines Working Group provided a presentation to the previous APP meeting. A member inquired as to the status of APP Committee’s research on the Required to Withdraw process and comparative practices at other institutions. The Chair of APP reported that this research is ongoing.
5. Governance Committee Report – Governance Committee Chair, Suzanne Rackover introduced Committee member, Heather Fitzgerald to present proposed revisions to the Senate Appeals Committee Terms of Reference.

- i) Heather provided a report on the key reasons for the proposed revisions to the terms of reference policy 2.1.5 Appeals Committee (see Senate Committee Report in agenda package).

Motion: That Senate approve the revisions to policy 2.1.5 Appeals Committee as presented.

Moved / Seconded.

There was discussion. Concern was raised about whether the Chair role should be reassigned on a fixed basis.

Amended Motion: That Senate approve the revisions to policy 2.1.5 Appeals Committee as presented with direction to Senate to review the terms of reference statement about the designation of the Committee Chair in three years’ time.

Moved / Seconded.

Carried.

A member thanked Heather for her work on this policy revision.

- ii) The Chair of Governance Committee introduced a new tool for providing information to Senate agendas, the Senate Committee Report template and Guidelines for Preparing Senate Committee Reports (see agenda package). The tool was developed by Governance Committee in response to the request from Senate and committee members for more effective and uniform methods to communicate items to Senate.

Motion: That Senate approve the Senate Committee Report template as circulated, for use in developing and communicating agenda items for Senate meetings on a trial basis for the period of September to December 2019. Feedback will be provided by Senate following the trial period.

Moved / Seconded.

Carried.

6. Course Outlines Working Group Report – Dr. Trish Kelly provided a summary of the findings of the Course Outlines Working Group for the past academic year (see Senate Committee Report on Course Outline Template in agenda package). The working group consulted extensively with university stakeholders and learned about processes, policies and dependencies of course

outlines. They focused attention on questions and concerns about the Course Outline Template/Form, considering how it functions as a teaching and learning tool, how it might be easier to complete, how well it functions in conveying information throughout the university, how well it communicates and tracks learning objectives, and how it aligns with and establishes policy. Further consultation and development will be done on template/form with the goal of bringing an update to Senate for approval in the fall.

The Course Outlines Working Group recommended that Policy 4.4.1 Course Outline Procedures should be reviewed by APP during 2019-20.

7. Chair Report – Dr. Gillian Siddall reported on the following items:
 - The VP, Academic + Provost search is coming to a close and she will be able to report further progress to the university community in a couple of weeks.
 - Dr. Siddall met with Minister Mark and Deputy Minister, Shannon Baskerville in April.
 - Dr. Siddall and the ECU Board Chair and VP, Finance + Administration will be meeting with the Deputy Minister and Assistant Deputy Minister on May 7th to discuss budget concerns.
 - The ongoing new faculty hiring process is progressing well.
 - The Board of Governors held a retreat on April 4th with a focus on research and Indigenization of the university. Faculty research presentations were well-received by Board members. Dr. Siddall made a presentation about the relationship between research and Indigenization. Guest speaker, Mike DeGagné, President of Nipissing University, made a closing presentation.

8. VP, Finance + Administration Report – Michael Clifford reported that a financial submission was provided to the Ministry on April 15th. Finalization of the 2019-20 budget should proceed following that meeting. Senate budget consultation will occur at a Senate Budget Committee meeting on a date to be confirmed as soon as possible. The budget will then be reviewed by Board Finance + Audit Committee and then approved by the Board.

IV. OPEN FORUM –

Senate member, Louise St. Pierre put forward a recommendation for discussion to be held at Senate about the climate emergency. The proposal was made for a Senate subcommittee to be formed to address University impacts and response around the climate emergency; this might include operations, procedures, supports for students, research and funding priorities. The Chair will consider this and provide a recommendation.

V. NEXT MEETING – TBC.

VI. ADJOURNMENT – The meeting adjourned at 11:30am.